



MINUTES

Saint Mary's School Council Minutes #2

November 20, 2023 6:00 pm

Participants: Monique Crewson, Jennifer Balceiro, Andrea O'Hea, Ally Matson, Terri Tebby, Ashley Dennis, Amanda Marietta, Rachel Hamilton, Kari Morrison, Victoria Baumgart, Barbara Heeneman

Please read: [CSCC October 2 2023 Minutes](#)

Please bring: N/A

	Agenda Items	Discussion	ACTION
1	Welcome & Opening Prayer		Barb to Lead
2	Approval of Minutes <ul style="list-style-type: none"> April 17th CSCC Meeting Minutes 	Motion to approve the minutes - Amanda Marietta Second - Ashley Dennis	
3	Review Agenda: <ul style="list-style-type: none"> approve agenda 	Motion to approve the agenda - Ashley Dennis Second - Monique Crewson	
4	Committee Updates <ul style="list-style-type: none"> Social Fundraising Parish Property 	<p>Social Committee ideas The social committee met and came up with some fun ideas. They feel like Fundraising and Social are linked, and would like to work together and/or meet in future.</p> <p>Spirit days before Christmas—could work with the school if this is already planned by teachers. The School has a Spirit week proposed. What funds are available for little things ie gingerbread?</p> <p>Valentine's day dance: The idea is to have students cycle through by division throughout the day or if that is not possible to hold a</p>	<p>Social Committee will work with the school regarding school spirit days.</p> <p>Social Committee will organise dance info and coordinate</p>

		<p>dance for older students after school. Lots of council members are interested in helping out. Video dance party so kids can learn different dances. (Doms hosting a dance for intermediate students.)</p> <p>Movie Night—need a license (\$300-400) per year. Can also be purchased per use. Need public performance rights. What additional funds are needed? Can bundle popcorn, drinks, tickets etc. Can also get donations or sponsors to help make the event happen? The movies must be shown for free to get a cheaper license, but food items and treats can be bundled to cover expenses.</p> <p>Winter Carnival? Playday for kiddos in the winter. Can be during the day or can be more of a family event after school to build community.</p> <p>Shrove Tuesday- Pancake breakfast will be held on Tuesday, February 13. Council is allowed 1 major and 1 minor fundraiser</p> <p>RE: Funding for Council events: This will be a building year for the School Council. The funds raised from last year and the chocolate bar campaign are earmarked for the following: playground, technology and outdoor equipment. Future fundraisers will be earmarked for social events (movie licenses, insurance etc).</p> <p>Note: the principal can get the building for free to encourage parent engagement. In return, we try to clean up for the custodian with a clean-up crew at the end of the event. Only use part of the building (washrooms, gym, kitchenette, staff room)</p> <p>Can a business sponsor a council event? Yes. Victoria can share the letter for sponsors.</p>	<p>with Barb for a date before the next meeting.</p> <p>Social Committee to complete proposals for this year's events and arrange for a vote (as needed) at the next meeting.</p> <p>Andrea and members of the social committee will help to organize the Pancake breakfast.</p> <p>Amanda will email the Fundraising Committee to prepare for the next meeting.</p> <p>The Fundraising committee will come up with a proposal for the next fundraiser by the next meeting.</p> <p>Victoria to share a fundraising letter to council members by</p>
--	--	--	---

		<p>There was discussion about having school jerseys donated/sponsored by a local business or made by council members. Jen and some other council members are able to add our logo and numbers to jerseys as needed to save costs.</p> <p>Amanda wondered if our school was participating in Food for Kids. Information can be found here: https://www.food4kids.ca/ Most of our families who need support are able to access support through the Knights of Columbus and the St Vincent de Paul Society. A suggestion was made for purchasing socks, mittens etc. Unclaimed lost and found items are washed and redistributed as needed. Many of the primary classrooms have bins of extra clothing that have been collected over the years. Students can use and borrow items as needed.</p>	<p>the end of the week.</p> <p>Victoria to work with other coaches to price the cost of jerseys with and without logos and numbers by the next meeting.</p>
5	<ul style="list-style-type: none"> School Requests 	<ul style="list-style-type: none"> BBQ has died. Need a replacement. Ashley will talk to Hayley's dad about the BBQ School jerseys Itchy's Alphabet white board markers Crayola markers outdoor sports equipment (soccer balls, basketballs) blackout curtains for the yard speaker/microphone for conference room/Learning Commons speakers for one classroom iPad chargers <p>Discussion will be had at the next staff meeting to ensure classroom needs have been shared.</p>	<p>Victoria to share information from Council at the next staff meeting.</p>
6	Principal Report	See attached from Barb	
7	Financial Report (Rachel Hamilton)	<p>See attached from Rachel</p> <p>Spreadsheet includes:</p>	

		<p>Swing repairs: \$678 Fence Repairs: \$5790.33 Tech upgrade; \$3435.22 for the purchase of 11 Chromebooks Peace Garden benches: The account used for the fundraiser for the benches was double checked after the last council meeting, there was a discrepancy. The board office moved the missing funds to the correct account \$697.02. The family who donated the benches was reimbursed through the funds collected. Cheri's benches were locally sourced and cost \$1484.80. The funds raised also paid for two chains and two cinder blocks. The chains and cinder blocks will add an extra layer of protection for the benches.</p> <p>Chocolate bar fundraiser: 10872.50-6259.07: Profit 4613.43 (Increase profit of \$1000 over last year) Fewer expenses this year as all of the prizes were donated.</p> <p>Sufficient funds remain to pay for the tree in Cheri's memory that was budgeted for last year. Ange was investigating costs and types of trees last spring.</p> <p>Motion to approve purchasing speakers, microphone, Itchy's alphabet, and iPad chargers with the technology money raised—Approved by Rachel and seconded by Ashley.</p>	<p>Victoria to determine the number of Chromebooks needed long term so the council can budget.</p> <p>Ange to look into the costs of a tree for the spring</p> <p>Victoria to investigate costs and complete orders for the tech items identified</p>
--	--	---	---

8	Chair Report	<p>Fundraising Plan</p> <ul style="list-style-type: none"> ○ Crofter's Jam ○ Dinner at the Pines ○ Silent Auction & Dinner ○ Little Caesars <p>Future Expenditures</p> <ul style="list-style-type: none"> ○ Tree (covered) ○ Technology Purchases ○ Playground Enhancements <p>If we host an event off site we will need to purchase liability insurance.</p> <p>Little Caesars: kits are economical and fun, but need to be refrigerated. We need to be able to sell 100 units in order to receive bulk delivery.</p> <p>Earn \$6 for every kit sold. Jen has additional information.</p> <p>https://www.pizzakit.ca/faqs#1</p> <p>Council members wondered if we could have our second fundraiser closer to Christmas. Jen cautioned us to be aware that life is expensive right now for many families. As the council plans activities, we are encouraged to be as inclusive as possible and be aware of the distances that many of our families have to travel to attend after-school events.</p> <p>Updates to committee members: Social: Andrea, Ange, Sonya, Rachel Fundraising: Nicole, Amanda, Monique, Ashley, Rachel, Andrea and Ally Parish: Sonya, Victoria Property: Rachel, Victoria</p>	
**	Additional Business	<p>Information to be added to next month's agenda:</p> <ul style="list-style-type: none"> ● School calendar: Our goal is to encourage the board to made a Muskoka version of the calendar to our students can access the PA Day activities available for students in our co-terminus board TLDSB. For many years, we had at least some of the same PA Days so our students were not left out. 	

		<p>The next meeting for the OAPCE will be held on December 3, 2023. Council members can attend through virtual meetings or through St. Joseph's High School in Barrie</p> <p>A request was made to send out draft minutes within 72 hours to the council at large so mistakes can be corrected.</p> <p>A proposal was made for the council to have a table promoting council events at the Christmas concert,</p>	<p>Monique to share the virtual link for the OAPCE.</p> <p>Victoria to send out this month's draft minutes asap.</p> <p>Christmas concert: Parent council table Rachel, Ally, Victoria</p>
9	Adjournment	Motion to approve - Monique Second-Amanda	
10	Closing Prayer	Barb to Lead	

Meeting # 3 - Monday January 22, 2024 @ 6:00 pm

Meeting # 4 - Monday March 4, 2024 @ 6:00 pm

Meeting # 5 - Monday April 22, 2024 @ 6:00 pm

Minutes: [CSCC Minutes 2022-2023](#)